

**KIMBALL COUNTY TRANSIT SERVICE
ADVISORY BOARD
BYLAWS**

**ARTICLE I
PURPOSE AND STRUCTURE**

SECTION 1 - PURPOSE. The Kimball County Transit Service Advisory Board (“KTAB”) shall be an advisory board as defined under Nebraska law. The purpose of KTAB shall be to advise, provide input, and recommend action to the Kimball County Board of Commissioners on matters relating to the operation of the Kimball County Transit Service (“KCTS”) which, in the opinion of KTAB, would be beneficial for KCTS. KTAB shall provide advice, which includes but is not limited to, coordinated planning and effectiveness of the transit system, long term success and sustainability of the transit service within its current service area, and strategic direction.

SECTION 2 - STRUCTURE. KTAB shall be composed of seven (7) board members appointed and approved by the Kimball County Board of Commissioners. Each board member shall have an interest in public transportation, creating and communicating the agency’s strategic direction, studying and evaluating public transportation’s current issues and overall community and regional needs.

KTAB board members shall be resident and/or representative of their respective KCTS service area and the seven board members shall be appointed to fill each of the following seven categories of board member:

1. Kimball County Resident and/or Representative
2. Kimball County Business Community Resident and/or Representative
3. City of Kimball Resident and/or Representative
4. Deuel County Resident and/or Representative
5. Cheyenne County Resident and/or Representative
6. Banner County Resident and/or Representative
7. Scotts Bluff County Resident and/or Representative

The Kimball County Board of Commissioners may consider any nominations to KTAB or elect to solicit nominations to KTAB by a City Council or County Board of Commissioners within each respective geographic service area. The initial KTAB board members shall serve the following terms: Kimball County Resident and/or Representative – 3 years, Kimball County Business Community Resident and/or Representative – 2 years, City of Kimball Resident and/or Representative – 1 year, Deuel County Resident and/or Representative – 3 years, Cheyenne County Resident and/or Representative – 2 years, Banner County Resident and/or Representative – 2 years, Scotts Bluff County Resident and/or Representative – 2 years. After the expiration of the initial KTAB board member terms, all subsequent members appointed to KTAB shall serve a two year term of office, and may be reappointed at the discretion of the Kimball County Board of Commissioners.

The KCTS Administrator shall serve as the KTAB moderator providing information and guidance to KTAB. The KCTS Administrator or its designee shall be responsible for all KTAB record keeping and minutes. The Administrator shall be an ex officio member of KTAB but shall not vote on any matter.

Members of KTAB serve at the pleasure of the Kimball County Board of Commissioners and may be removed by the Kimball County Board of Commissioners for any reason at any time. Members of KTAB shall be automatically removed after three (3) consecutive unexcused absences from regular KTAB meetings, or four (4) unexcused absences during any six (6) month period. In the event of removal of a KTAB member, the Kimball County Board of Commissioners shall appoint a replacement member who resides

within the removed member's geographic service area within 90 days. KTAB members may resign in writing at any time, and in such event the Kimball County Board of Commissioners shall appoint a replacement member who resides with the resigned member's geographic service area within 90 days. At all times the members of the KTAB board should reside in the geographic service area for whom they are appointed to represent.

KTAB is a volunteer board and members serve without compensation. KTAB is an advisory board subject to the Nebraska Open Meetings Act and Nebraska Public Records law.

ARTICLE II DUTIES OF THE BOARD

SECTION 1 – DUTIES. KTAB shall advise, provide input, and recommend action to the Kimball County Board of Commissioners on matters relating to the operation of the Kimball County Transit Service (“KCTS”) which, in the opinion of KTAB, would be beneficial for KCTS. KTAB shall provide advice, which includes but is not limited to, coordinated planning and effectiveness of the transit system, long term success and sustainability of the transit service within its current service area, and strategic direction.

SECTION 2 – OATH. KTAB members shall subscribe to an oath of office administered by the KCTS Administrator. KTAB members shall at all times individually and corporately comply with Nebraska Open Meetings and Public Records law.

ARTICLE III MEETINGS AND ACTION OF THE BOARD

SECTION 1 – MEETINGS. KTAB shall meet regularly at such interval as determined by KTAB in the best interest of KCTS. Meetings shall be held at the Kimball County Transit Building located at 233 S. Chestnut, Kimball, NE 69145 unless otherwise agreed upon by KTAB. The KCTS Administrator shall have the ability to call a meeting of KTAB after providing proper notice to the public and members of KTAB of the same. KTAB meetings shall include public comment as may be required by Nebraska law and subject to such reasonable rules and regulations for such public comment as KTAB may establish.

SECTION 2 – NOTICE OF MEETINGS. The KCTS Administrator or its designee shall prepare a notice of meeting and agenda on all matters to come before KTAB. The notice of meeting and agenda for all regular meetings shall comply with Nebraska law and be provided to all KTAB members at least 48 hours prior to the meeting. Special meetings may be called by the KCTS Administrator or KTAB Chairman as allowable by the Nebraska Open Meetings Act.

SECTION 3 – QUORUM AND VOTE. A quorum of KTAB shall consist of a majority of the members of KTAB appointed at any given time. All business of KTAB shall be conducted by majority vote of the members present once a quorum has been established.

ARTICLE IV OFFICERS

SECTION 1 – OFFICERS AND DUTIES. KTAB shall annually elect from its appointed members a Chairperson who shall preside at all meetings of KTAB and shall communicate with the Kimball County Board of Commissioners any advice or recommendations of KTAB. The Chairperson shall regularly update the Kimball County Board of Commissioners on the activity and recommendations of KTAB. KTAB may appoint a Vice Chairperson to assume the role of Chairperson if such individual appointed as Chairperson is not available or able to fulfill their duties.

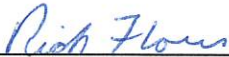
**ARTICLE V
RULES AND AMENDMENTS**

SECTION 1 – RULES. KTAB may adopt reasonable rules and procedures for the conduct of meetings and for the transaction of the Board’s business.

SECTION 2 – AMENDMENTS. KTAB may, by a three-fourths vote of its appointed members, recommend amendment of these Bylaws. Any recommendation by KTAB for amendment of these Bylaws must be presented to the Kimball County Board of Commissioners for final approval and adoption at a regular meeting of the Kimball County Board of Commissioners.

SECTION 3 – DISSOLUTION. KTAB may be dissolved or modified by the Kimball County Board of Commissioners at any time.

The above Bylaws are hereby adopted as the Kimball County Transit Service Advisory Board Bylaws by the Kimball County Board of Commissioners on the 20th day of August, 2024.



Rich Flores, Chairman
Kimball County Board of Commissioners

Attest:



Cathleen Sibal, County Clerk